

GL Account Balance Summary (excel)

Table of Contents

GL Account Balance Summary (excel).....	1
Report Overview	2
Prompts	2
Report Description.....	4

Table of Figures/Screenshots

1 - Prompts	2
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Report Overview

This report produces an excel exportable listing of balances on all accounts. Report options include limiting by fund code, college and/or department, and to include or exclude accounts with a zero balance.

Prompts

CDD 7i Report Criteria Prompts - Windows Internet Explorer

GL Account Balance Summary (excel) / p1

Report As-Of Date (always selects thru end of month): 6/30/2009

GL Fund Code(s): *

College/Unit(s): *

Department/Center and Institute(s): *

GL Account(s): *

Include Accounts with Zero Balance (Y/N): N


GL Account Status (A=active, C=closed, *=all, must be upper case): A

Help Submit

Done Trusted sites 100%

1 - Prompts

- Report As-Of Date: Calculates the account balance as of the date entered here. It always selects through the end of the month.
- GL Fund Code(s): Enter the 2 digit fund code(s).
 - 20 – Grant/Contract/Restricted Fund: Grants, Contracts, or other awards where an external funding agency has put restrictions on how the monies are to be spent.
 - 30 – University Support Programs Fund: Money used in support of a university program.
 - 60 – Goethe/Miscellaneous Restricted Fund: Other monies where there is a restriction on how the funds are to be spent, but not a specific grant or contract.
- College/Unit(s): Enter the 3 digit UEI code(s) for the college or organizational unit, or choose from the pick list (pick list icon).
 - 021 – Arts & Letters
 - 023 – Natural Sciences & Mathematics
 - 025 – Social Sciences & Interdisciplinary Studies
 - 030 – Business Administration
 - 040 – Education
 - 050 – Engineering & Computer Science
 - 060 – Health & Human Services
 - 070 – Academic Affairs

- Department/Centers and Institute(s): To specify the department, center, institute, or division. These are in order by college, with the first three digits corresponding to the college code. Alternatively, use the pick list ()
- GL Account(s): Enter the 6 digit UEI account number(s).
- Include Accounts with Zero Balance: Optionally chose to include (Y), or exclude (N) accounts with a zero balance.
- Account Status: Enter (A) for active accounts, (C) for closed accounts, or (*) for both active and closed accounts. Note: Only accounts that were closed in the fiscal year the report is being run for will be displayed. *Must be uppercase.*

Report Detail

This report is designed to be exported to excel, and is not intended for printing or viewing on screen. Each GL account is given a separate line. The following is the information available in this report.

- Status The current status of the account.
A – Active
C – Closed
- GL_Account The 6 digit UEI Account number.
- Acct_Title The title of the account
- Fund The fund the account belongs to.
 - 20 – Grant/Contract/Restricted Fund: Grants, Contracts, or other awards where an external funding agency has put restrictions on how the monies are to be spent.
 - 30 – University Support Programs Fund: Money used in support of a university program.
 - 60 – Goethe/Miscellaneous Restricted Fund: Other monies where there is a restriction on how the funds are to be spent, but not a specific grant or contract.
- Acct_Bal The remaining balance to be expended on a fund 20 account or the remaining funds on a fund 30 or 60 account.
- F&A_Rate The rate, expressed as a decimal, that the F&A base is multiplied by to determine the F&A costs.
- F&A_Base Indicates how the F&A base is calculated
TDC – Total Direct Costs
MTDC – Modified Total Direct Costs
To determine how the base is calculated on a specific account, contact your account administrator.
- College_cd The three digit code of the college or organizational unit.
- College_desc The name of the college or organizational unit.
- Dept/Ctr_cd The six digit code of the department, center, institute, or division.
- Dept/Ctr_desc The name of the department, center, institute, or division.
- Rpt_Date The balance as-of date.